

**Northern Panhandle RC&D
2010-2011 Project Sharing Application**

For Office Use Only Received: _____ by _____ Account Number: _____ Status: _____

Organization:			
Address:			
Phone:		Fax:	
Director:		Email:	
Contact:		Email:	
Number of People Served (annually):		Annual Budget:	
Physical Location of Supplies Received:			
Who does your program benefit:			
<input type="checkbox"/>	Children	<input type="checkbox"/>	Families
<input type="checkbox"/>	Elderly	<input type="checkbox"/>	Other:
Type of Organization: (church, mission, school, community action, seniors, youth)			
Mission of Organization (must have an outreach component):			
IRS Federal Nonprofit 501(c)3	<input type="checkbox"/>	Yes	<input type="checkbox"/>
	<input type="checkbox"/>	No	<input type="checkbox"/>
		Other:	
Federal Tax ID:		Tax Exempt #:	
Goods needed to fulfill the mission of the organization:			

The goods must be used solely for the charitable care of the ill, needy, elderly, or youth, and must never be sold, bartered, traded or used for fundraising. Goods must never be used for personal purposes or given to volunteers. The use of the goods must be related to the mission of the organization that makes it tax exempt (list above). Participants, once approved, must sign a recipient contract and supply requested documentation before receiving goods, and must renew these agreements yearly.

The NP RC&D reserves the right to visit the participant's facilities and audit the distribution of goods and services received through the Project Sharing Program. The NP RC&D reserves the right to limit, restrict or refuse any donations requested by your organization at any time without cause and without notice, or due to violation of this contract.

Director Signature

Date

Please return completed form to: Northern Panhandle RC&D, 1 Ball Park Drive, McMechen, WV 26040
Phone: 304-242-0576 x 109 or 110 Fax: 304-242-7039

Program Sponsors

Christian Appalachian Project
 Gifts in Kind International
 Home Depot—Framing Hope
 Columbia Gas Transmission
 Consol Energy
 Dominion
 Marshall County Commission

NORTHERN PANHANDLE RC&D

1 Ball Park Drive
 McMechen, WV 26040

Phone: 304-242-0576 x 106, 109, or 110

Fax: 304-242-7039

E-mail: northernpanhandlercd@gmail.com

Web address: www.nprcd.org

PROJECT SHARING WAREHOUSE

3600 Wetzel Street
 Wheeling, WV 26003

(Next to Kennedy Hardware, in the Proven Papers
 warehouse location)

Northern Panhandle Project Sharing



Serving through sharing in Brooke,
 Hancock, Marshall, and Ohio Counties

Northern Panhandle Project Sharing

Northern Panhandle Project Sharing was developed to assist nonprofit organizations, youth organizations, schools, and others serving underprivileged families, the elderly, those who are ill, and youth.

Project Sharing can provide food, clothing, school and office supplies, building materials, hygiene products, household goods, and more.



The program assists organizations in stretching their budget dollars further by providing tangible goods for use in their organization's mission.



Application Procedure

To become a participating organization, you must be an organization that works in one of the four counties we serve, helping the needy, those who are ill, the elderly, and/or youth. You may request an application or complete the application on this brochure. Once your application is approved, you will receive notification each time we have a distribution. Currently, we distribute products every four to six weeks.

Program Costs

At this time, we are requesting that your organization consider making a donation to Project Sharing to help offset our costs to operate the program. An average donation is \$20 per visit or \$150 annually. All donations remain with the Project Sharing program and are used for warehouse space rental, shipping and handling costs of products received, supplies, and general program operating costs.

Since June 2009, approximately \$750,000 in new products has been donated to over 40 organizations in Brooke, Hancock, Marshall, and Ohio Counties.

If your organization is not able to make a financial contribution, you can also provide service hours to this or other projects of the Northern Panhandle RC&D. Contact our office for arrangements.

Program Restrictions

Items received through Project Sharing must be used to serve youth, the elderly,

those who are ill, and those who are needy. Additionally, items may not be sold, bartered, or traded. Other program requirements are listed on the application.

Volunteer Opportunities

We welcome your interest in supporting our program by volunteering your time. We need volunteers to help unload delivery trucks, assist with inventory, drive to pick up product donations, and assist with loading vehicles on distribution days. Please contact our office for more information and to sign up to be a volunteer.



Volunteers assist with unpacking, sorting, and inventorying items when a new shipment is received.