

2011

Northern Panhandle RC&D

Application for Project Assistance



**NORTHERN PANHANDLE
RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL**

1 Ball Park Drive
McMechen, WV 26040
Phone: (304) 242-0576 x 109 or 110
Fax: (304) 242-7039

APPLICATION FOR RC&D PROJECT ASSISTANCE

Instructions and Important Information – Please Read Carefully

1. The Northern Panhandle RC&D considers requests for both technical and financial assistance, from nonprofit organizations, government entities, schools, and community groups that provide benefits to the public. Requests from individuals are not accepted.
2. Applications for financial assistance must be submitted by January 15, 2011 to be considered for the period beginning October 1, 2011. Notification of funding approvals will be after October 19, 2011. Applications received after January 15, 2011 will be considered in the following fiscal year's funding allocation, or as funds become available.
3. The RC&D council will accept requests via mail, fax, or email.
4. Requests for financial assistance must include a dollar amount requested from the RC&D Council.
5. Project applications must accomplish the Objectives and Strategies of the RC&D's area plan and/or annual plan of work (available upon request). Generally speaking, the four areas of focus are:
 - Land Management
 - Land Conservation
 - Water Management
 - Community Development
6. Grant money will not be used for salaries. The council also discourages requests for general fund raising, staff development, or organizations that do not comply with federal civil rights policies.
7. Grant money will be paid to the recipient organization after the expense is incurred, on a reimbursable basis. Payment will be submitted either directly to the organization or to a 3rd party upon receipt of an invoice.
8. Grantees are expected to expend project funding within 1 year of notification of the award, or those funds will be made available to other projects; requests for extension may be considered if the RC&D receives sufficient documentation that the project was delayed due to uncontrollable circumstances, including weather or financial hardship.
9. If you need assistance completing this application, or have questions about your project, please contact our office at 304-242-0576 x 110.

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APPLICATION FOR RC&D PROJECT ASSISTANCE

Date: _____

Project Name: _____

Organization Name: _____

Contact: _____ **Title:** _____

Address: _____

City, State, Zip: _____

Telephone: _____

Mission Statement: _____

Operating Budget for current fiscal year: _____ **Cost of Proposed Project:** _____

Amount Requested: _____ **Committed Funds to Date:** _____

We have reviewed the information provided for this Application for Project Assistance. The Board of Directors (or similar governing body) has approved the submission of this proposal. We agree to use the awarded funding for the stated purpose. Funds will be reimbursed to the requesting organization or their designee upon receipt of an invoice or similar statement. We will allow the NP RC&D to use information provided in this grant application in public information pieces and will mention the RC&D's support in any publicity generated regarding the project.

Please sign below to verify that the Board of Directors (or similar) has approved the submission of this proposal.

Organization Director

Date

Please respond to the following questions as concisely as possible. Limit your responses to no more than 3 total pages for all questions.

1. Briefly describe your organization, including the history, purpose, and activities.
2. State the need or problem that will be addressed by your project.
3. Describe the project or program for which a grant is requested.
4. Explain your organization's actions to date regarding this project. Also state whether your organization requires technical assistance, and describe the type of assistance you need. Please include pictures of your project, if applicable.
5. Using the chart on page 5 of this application please numerically estimate the impact your project will have in your community. Please submit this chart with your application.
6. Explain how you will evaluate the success of your project.
7. Provide a copy of your organization's budget and a copy of the project budget.
8. Describe the funding and in-kind materials and/or labor that is already available for this project, and the source of each.
9. Explain how the RC&D will be recognized for their contribution to your project.

The NP RC&D Program is available to all without regard to race, color, national origin, age, sex, religion, marital status, or disability.

Northern Panhandle Resource Conservation and Development Council
1 Ball Park Drive
McMechen, WV 26040

Project Benefits Summary

Community and Economic Development	
Item	No
Business Created, Expanded, or Retained	
Businesses and People Benefitting from New Technology	
Jobs Created or Retained, Farm or Non-Farm	
Agriculture: Value Added Product	
Agri-Tourism Venture	
Farm-to-Market Enterprise	
Certified Organic Farm	
Aquaculture Enterprise	
Special Forest Products Produced	
Cooperatives or Associations Formed	
Recreational Area Created or Improved	
Tourism Area Established or Improved	
Historic Site Identified and/or Improved	
Museum Created, Improved, or Retained	
Public Facilities Created or Improved	
Service Provided or Improved: Community, Grants Administration, Rural Fire Protection, Healthcare, Disaster/Emergency Preparedness	
Solid Waste Collection Started/Improved	
Solid Waste Reduced	
Recycling Started, Retained, or Expanded	
Wastewater System Created, Improved, or Repaired	
Non-traditional Wastewater or Stormwater System	
Citizens Served: Total	
Citizens Served: Underserved, Underrepresented, or Socially and/or Economically Advantaged	

Natural Resources	
Item	No
Land Treated: Cropland, Forest Land, Grazing Land, Mined or Reclaimed Land	
Land Preserved or Protected	
Urban Lands Protected, Including Homes	
Greenhouse Gas Reduced	
Soil Saved	
Nutrients Reduced	
Invasive Species Managed or Treated	
Fish and Wildlife Habitat Created, Protected, or Improved	
Threatened and Endangered Species Protected or Recovered	
Wildlife Population Increased	
Hunting/Fishing Days Increased	
Water Bodies Created or Improved	
Rivers and Streams Improved or Restored	
Surface Water Conserved	
Drinking Water Improved or Conserved	
Ground Water Improved or Conserved	
Animal Agriculture Operations Assisted	
Alternative Energy System Developed	

Information and Education	
Item	No
Workshops, Tours, or Seminars Held: Agriculture, Aquaculture, Forestry, Wildlife	
Community Event	
Training Sessions: Leadership Development, Grant Writing, Business Development, Non-Profit Management, Environmental Education	
Program Participants	
School Curriculum and Programs Created	
Informational Media Produced	